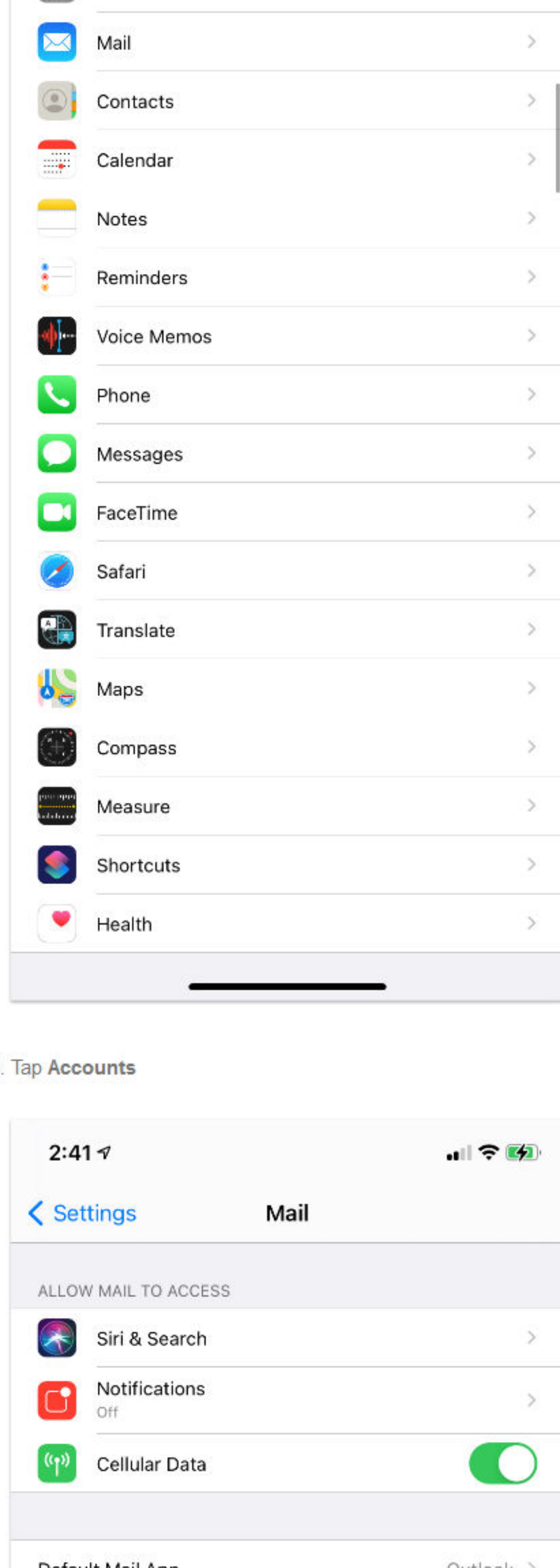


iOS: iPhone (iOS 14 - Activesync)

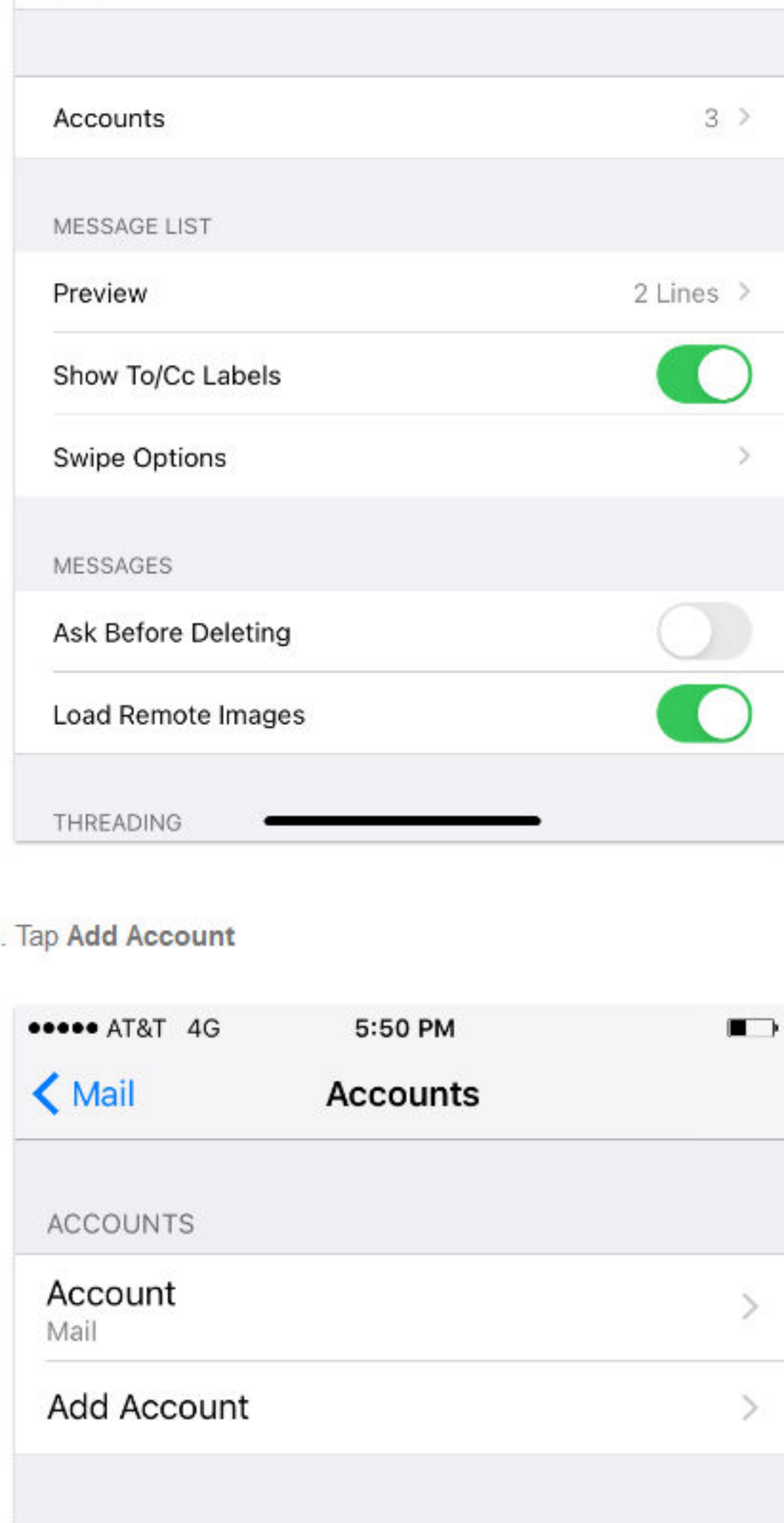
This article will assist you in setting up your iPhone with your Hosted Exchange mailbox. This article assumes that you have iOS 14 installed. If you have an older version, the screenshots below may not align exactly. We recommend running the latest version of iOS. This will ensure your phone has the latest features and security patches.

1. On the home screen, tap the **Settings** icon.

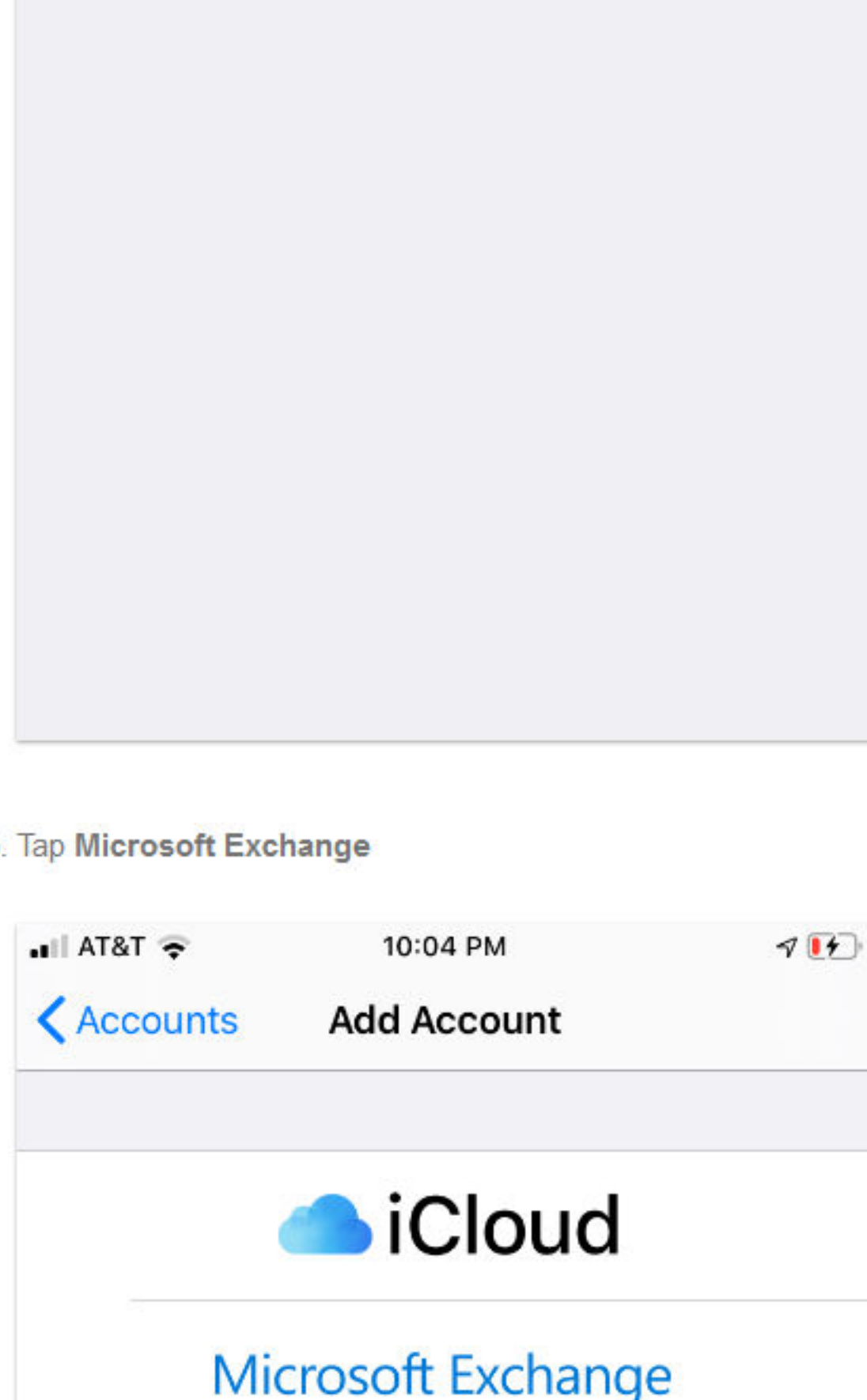
2. Within Settings, scroll down and tap **Mail**



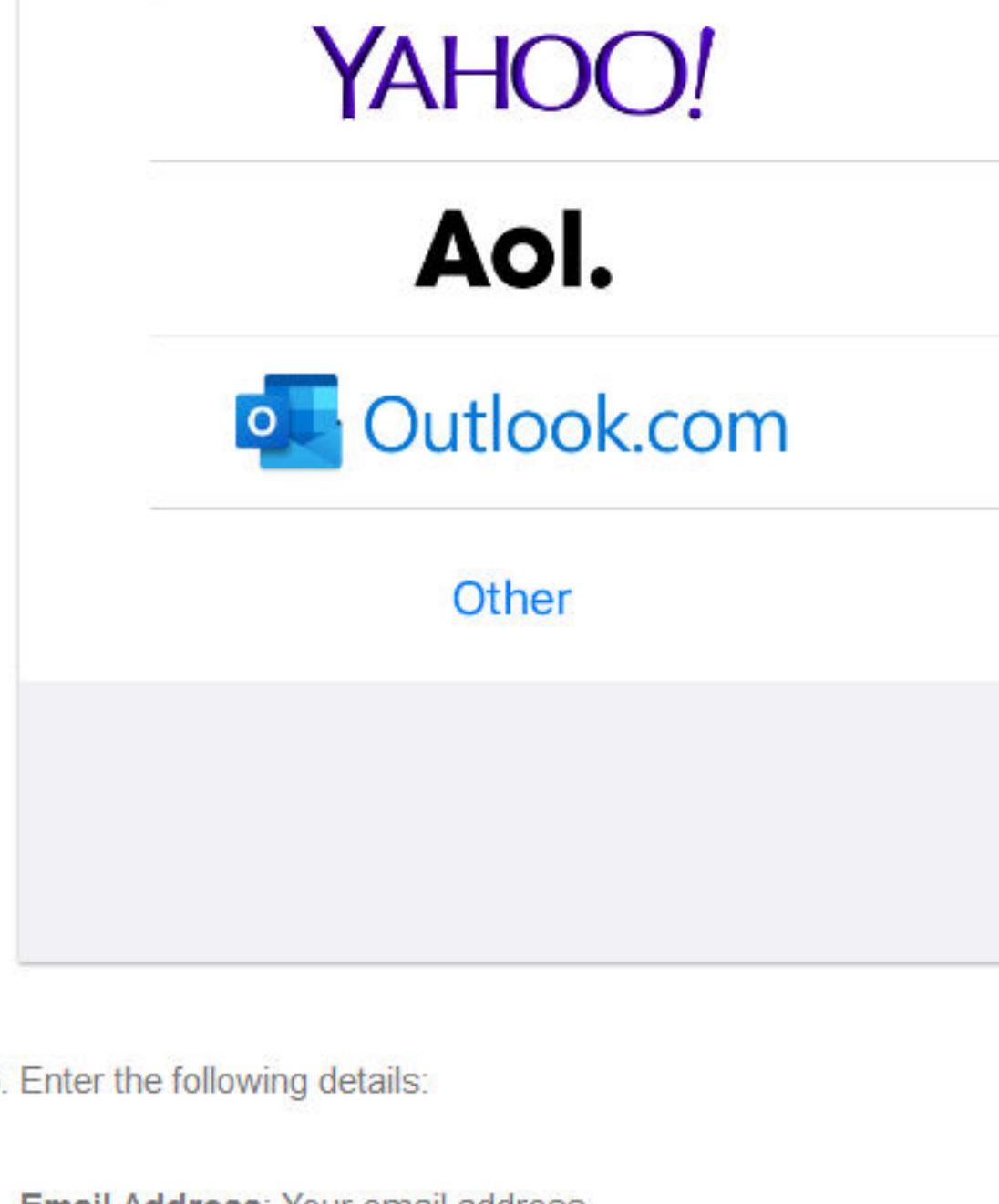
3. Tap **Accounts**



4. Tap **Add Account**



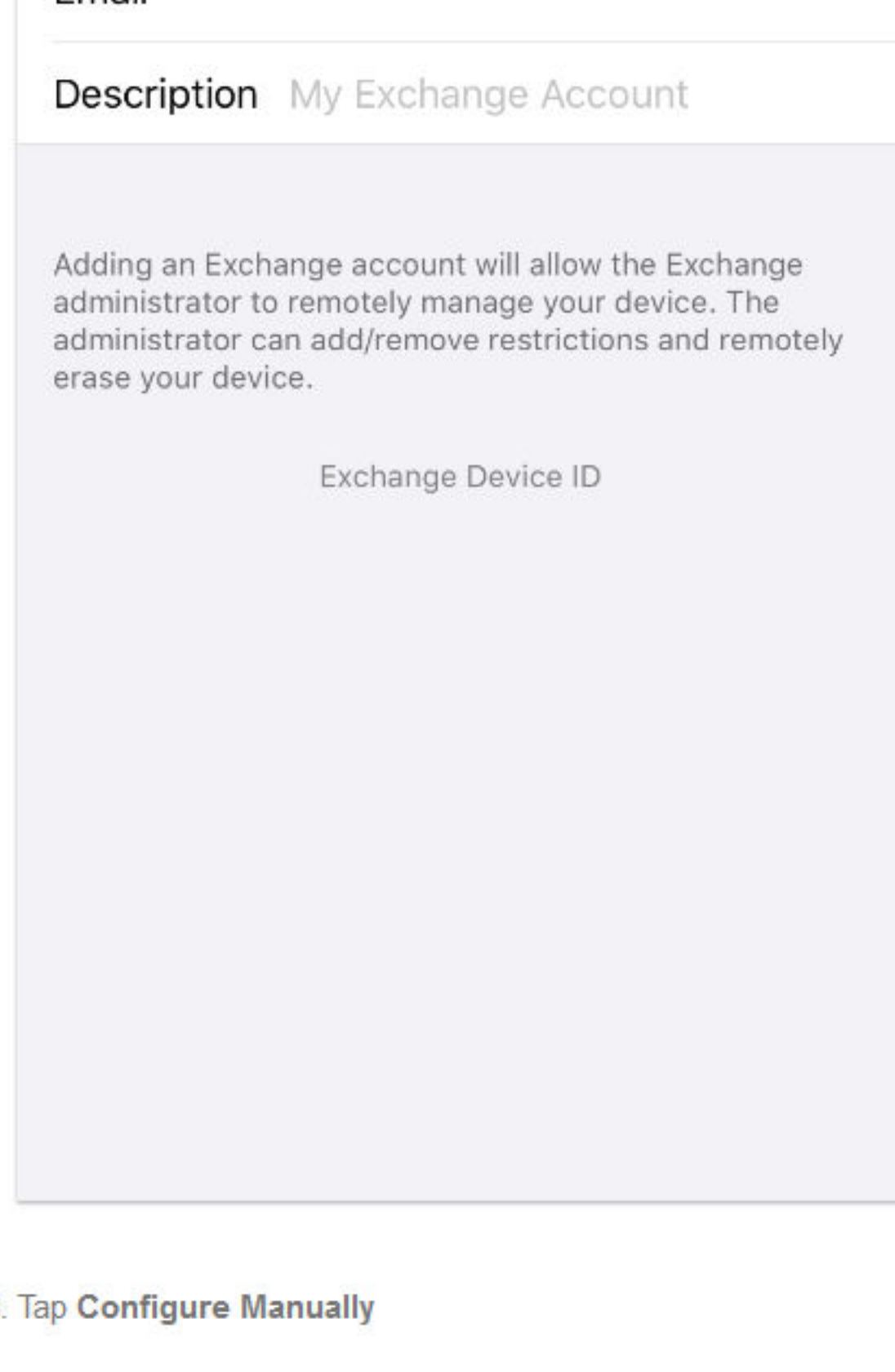
5. Tap **Microsoft Exchange**



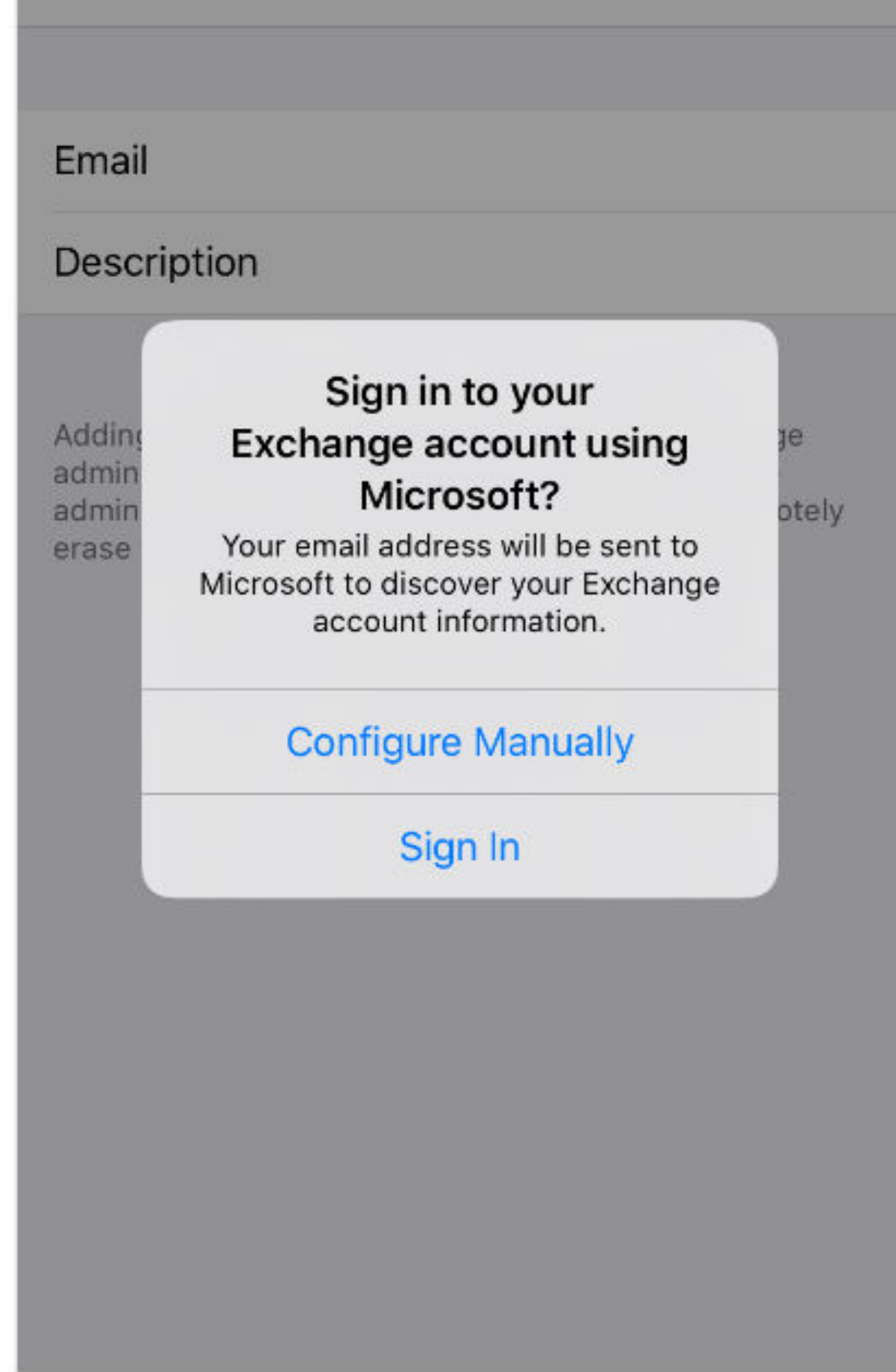
6. Enter the following details:

Email Address: Your email address
Description: Anything you'd like

7. Tap **Next**



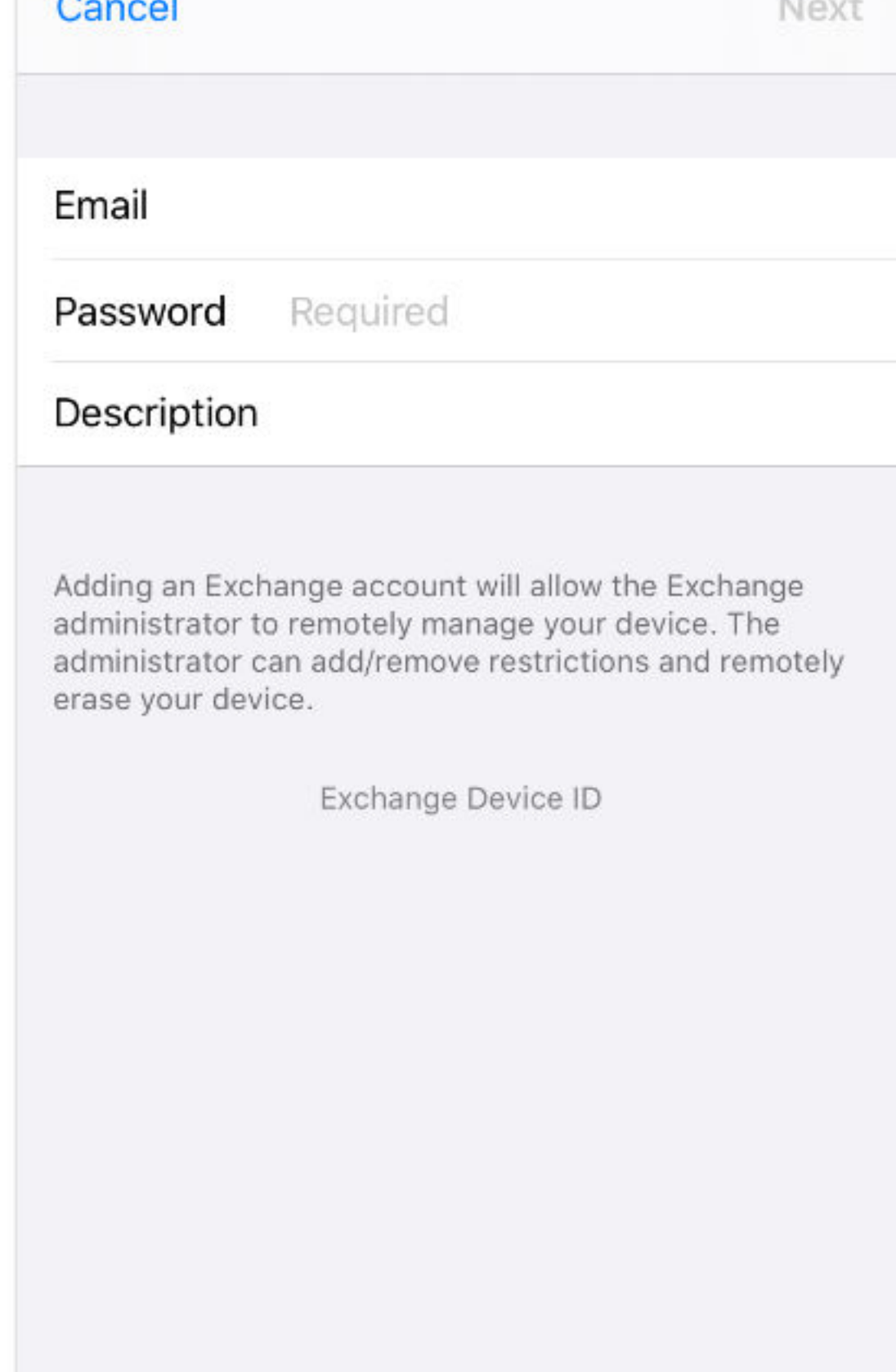
8. Tap **Configure Manually**



9. Enter the following details:

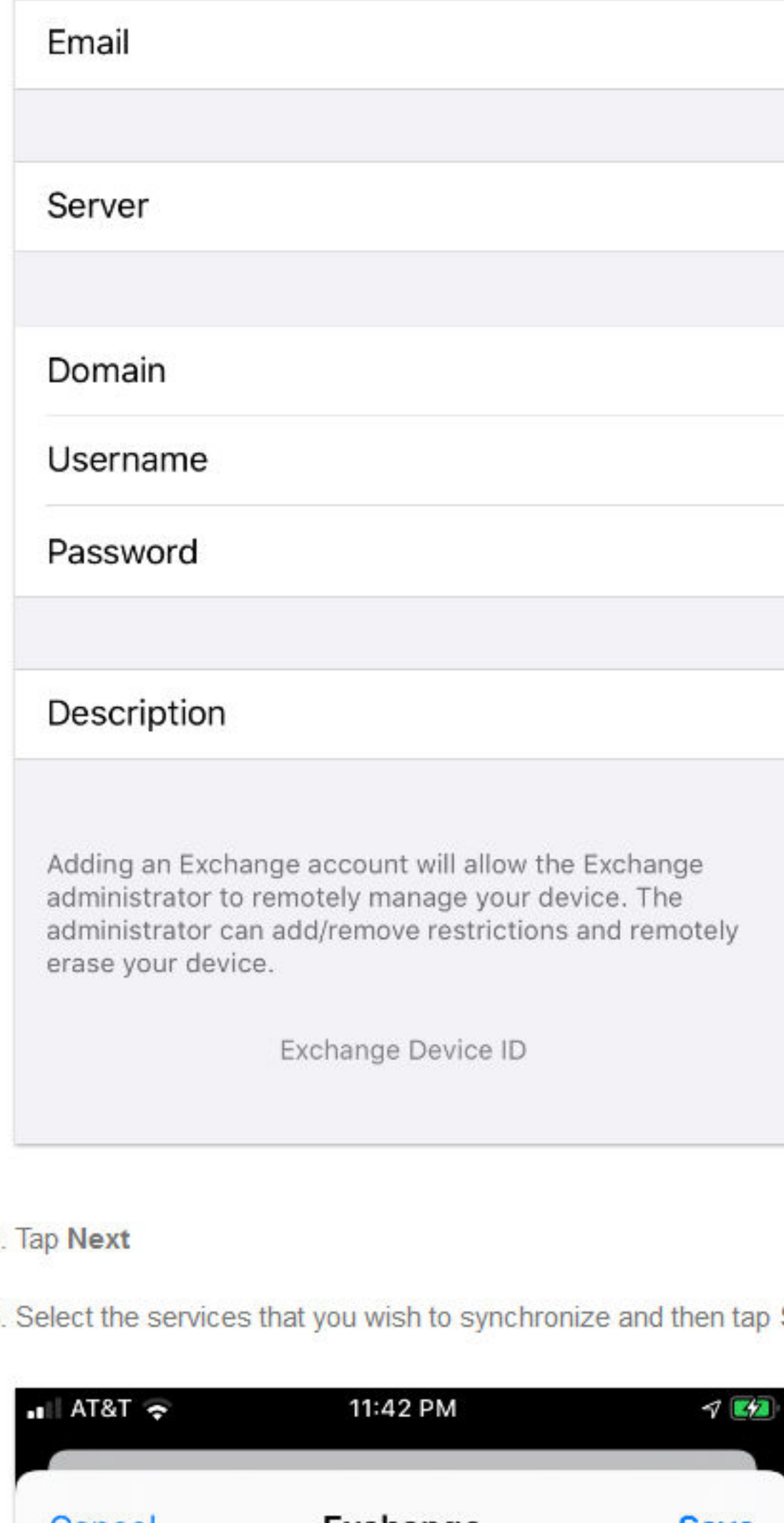
Email Address: Your email address
Password: Your mailbox password

10. Tap **Next**



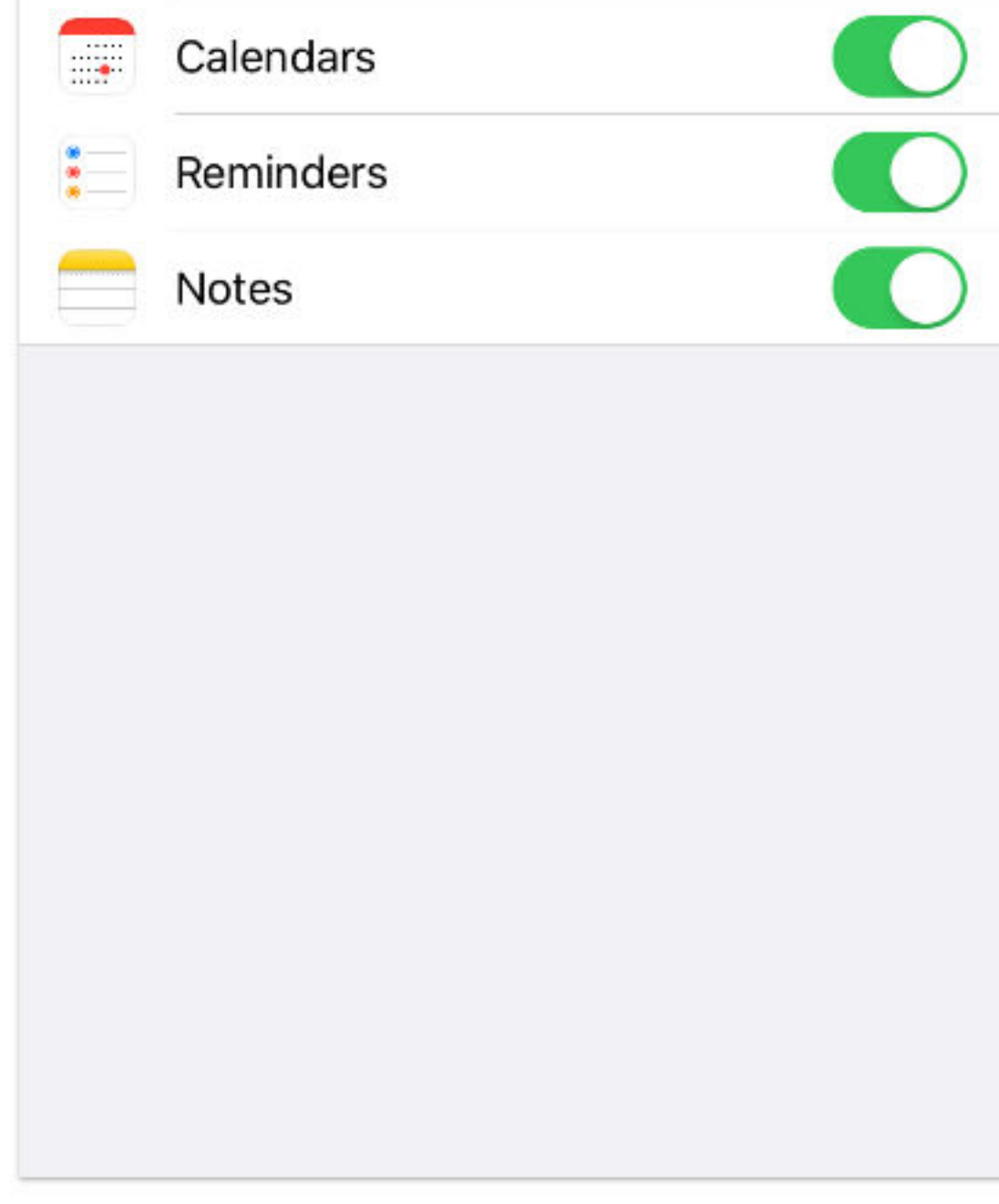
11. Enter the following server information:

Email Address: Your email address
Server: Your Exchange server
Domain: Leave blank
Username: Your email address
Password: Your mailbox password



12. Tap **Next**

13. Select the services that you wish to synchronize and then tap **Save**



14. Once saved, head over to the Mail app to access your email.

Note: If you have a large mailbox, it may take several minutes before email appears. Please wait at least 15 minutes before troubleshooting.