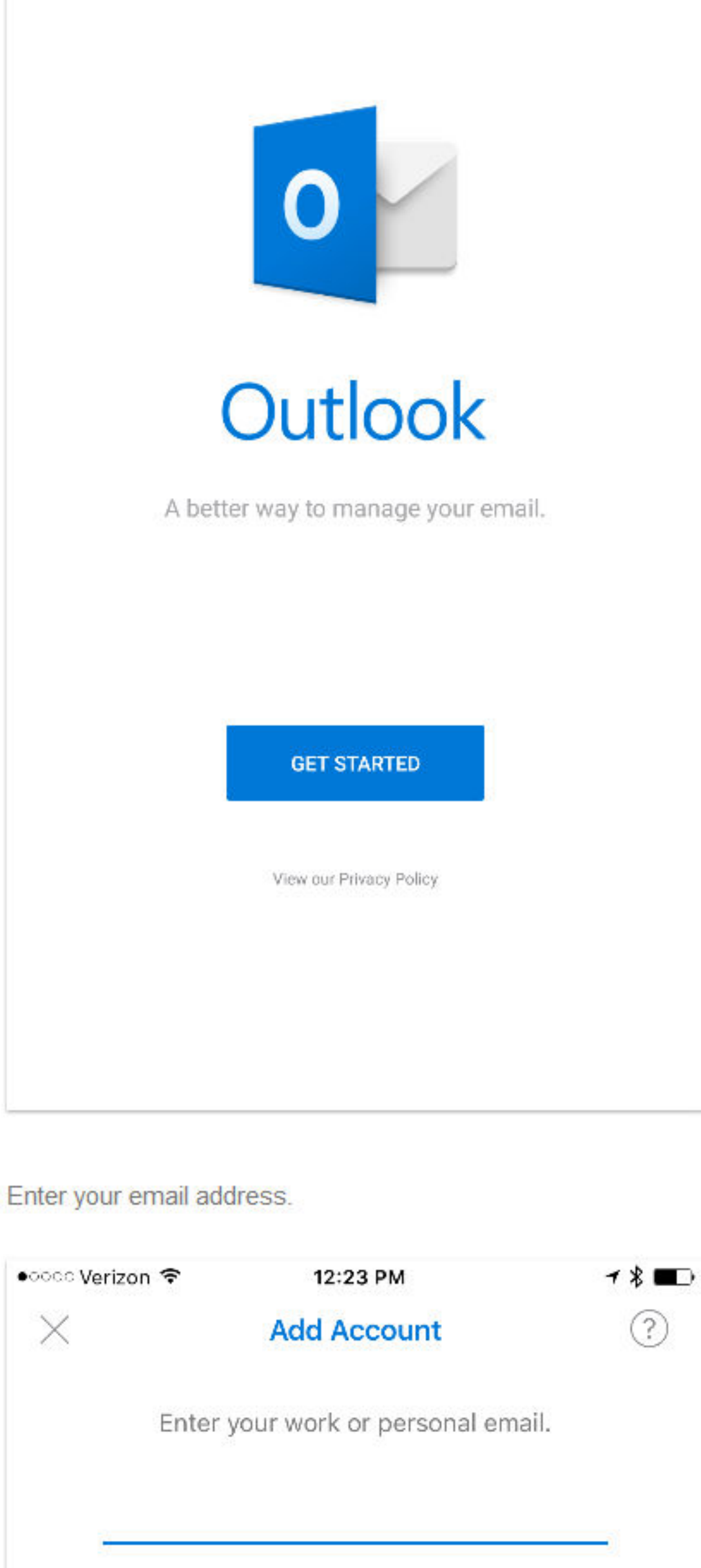


Outlook for iOS(IMAP)

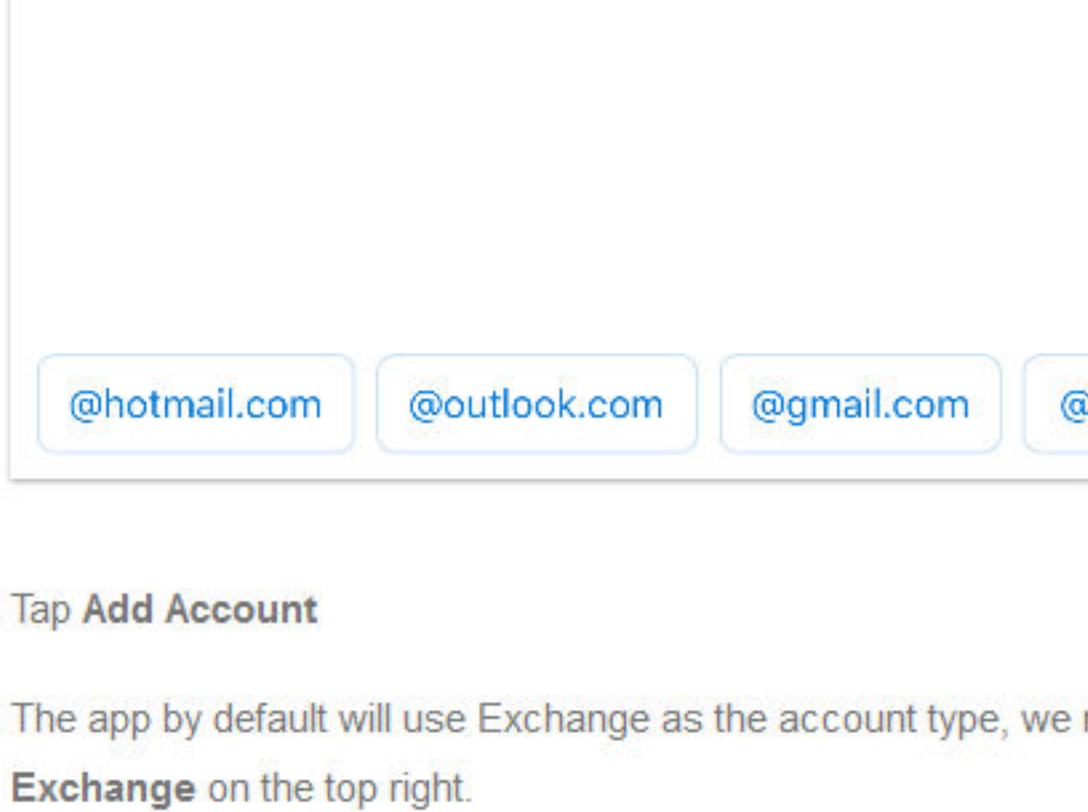
1. Download the Outlook for iOS app from the App Store

Note: This guide also works for the iPad version, as the steps are the same.

2. Once it downloads; open it, and tap the blue **Get Started** button.



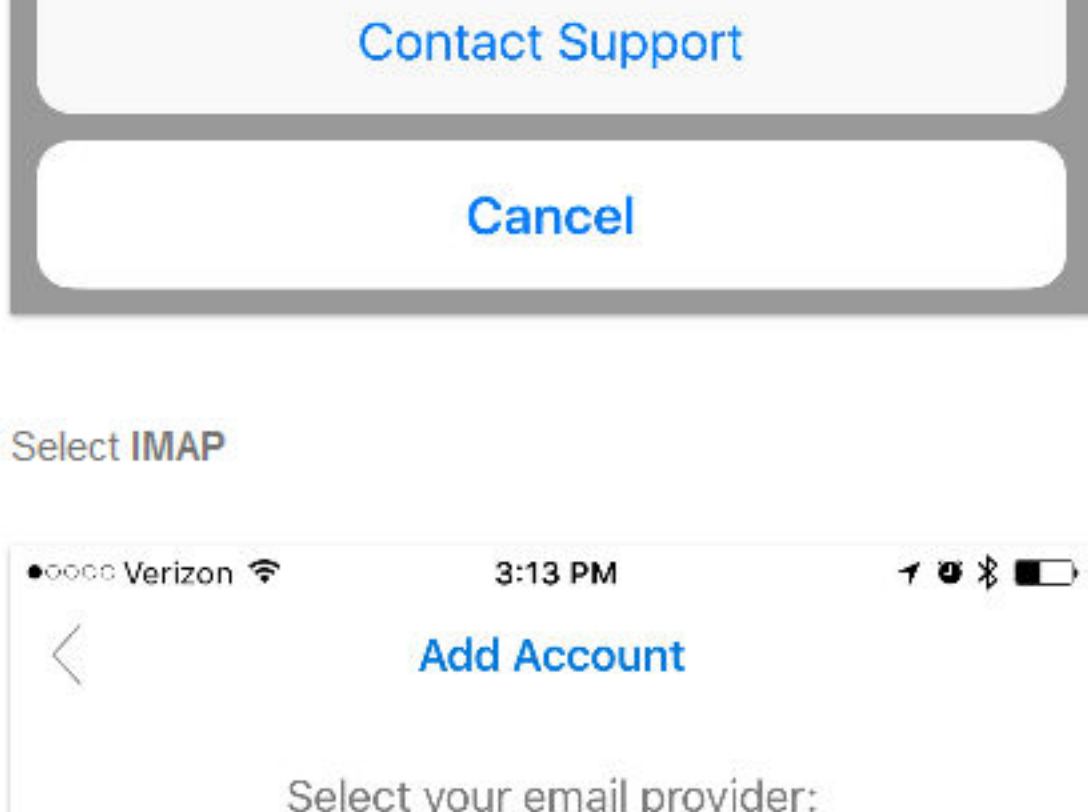
3. Enter your email address.



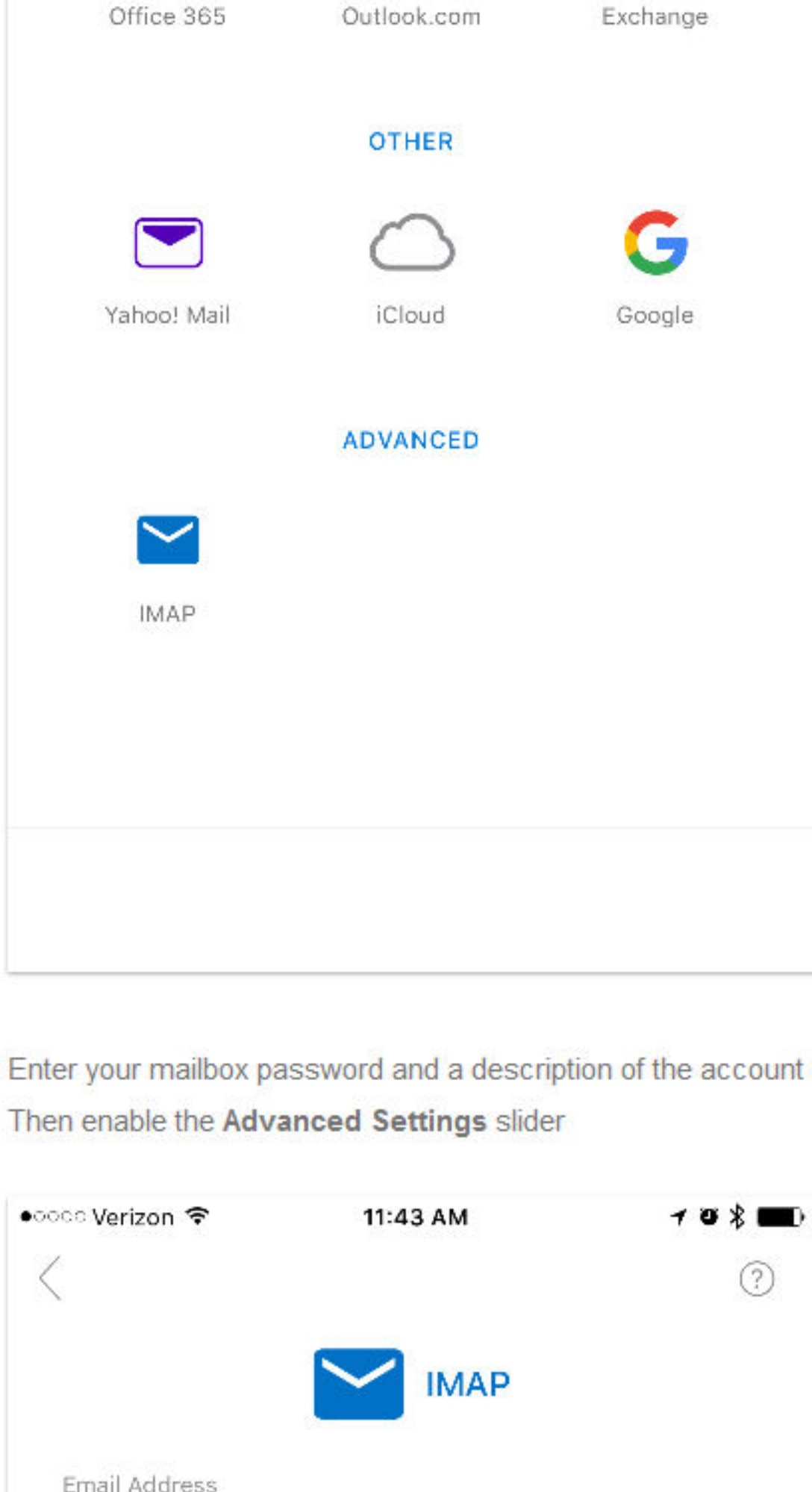
4. Tap **Add Account**

5. The app by default will use Exchange as the account type, we need to change it. Tap **Not Exchange** on the top right.

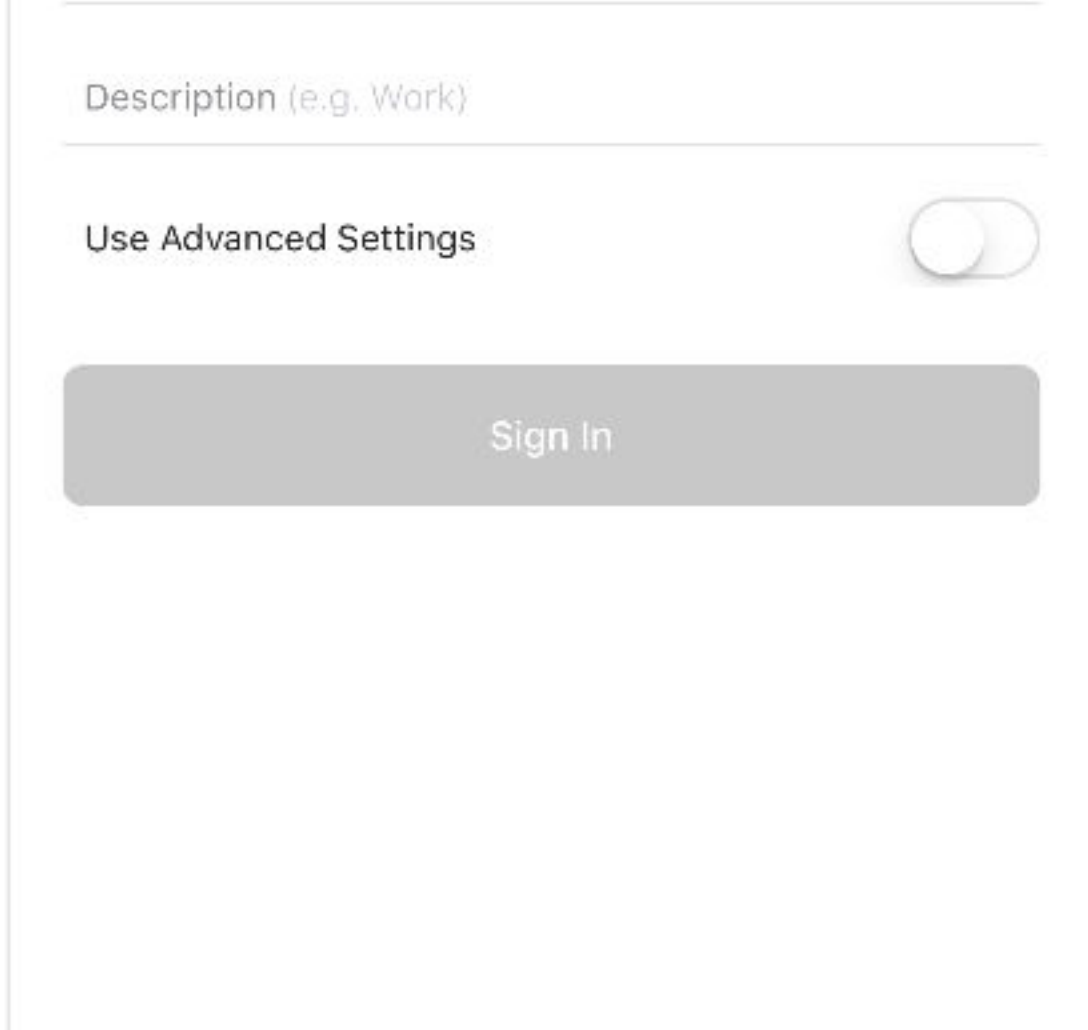
6. Then tap **Change Account Provider**



7. Select **IMAP**



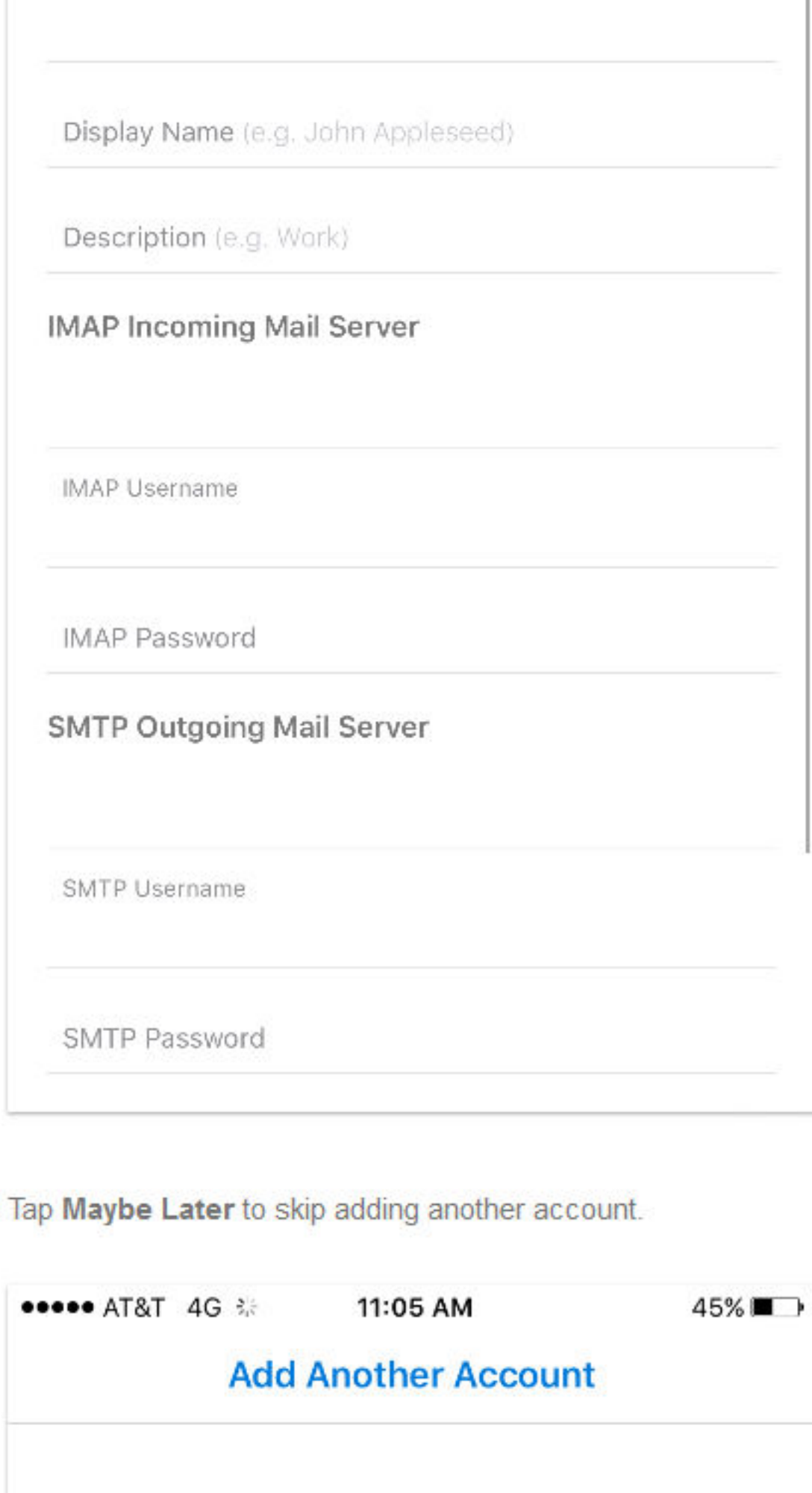
8. Enter your mailbox password and a description of the account



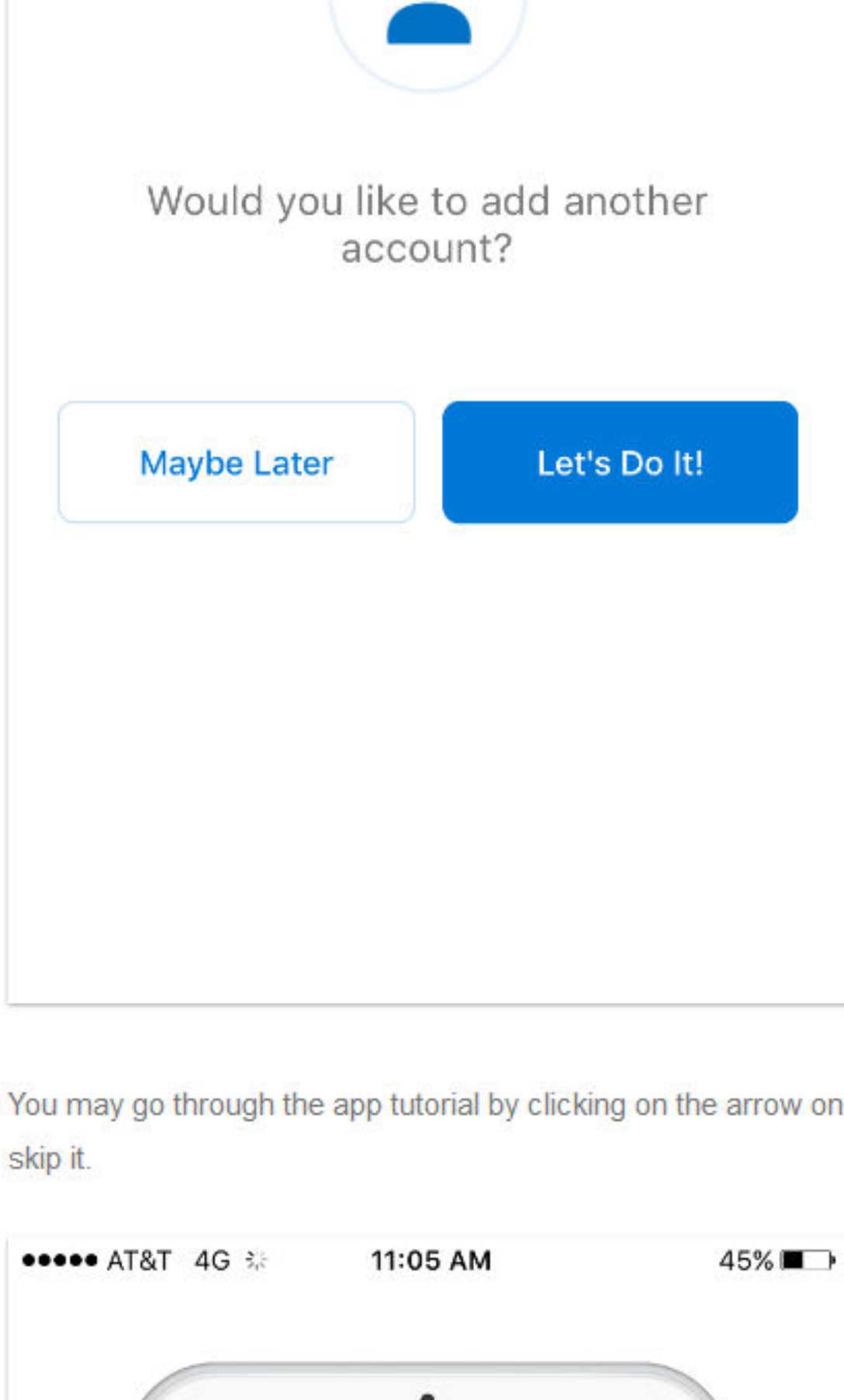
9. Enter the following settings on the screen, as shown below:

- Email:** Your email address
- Display Name:** Your name
- Description:** something to help you distinguish the account
- IMAP Incoming Server:** secure.emailsrvr.com
- Username:** Your email address
- Password:** Your mailbox password
- SMTP Outgoing Server:** secure.emailsrvr.com
- Username:** Your email address
- Password:** Your mailbox password

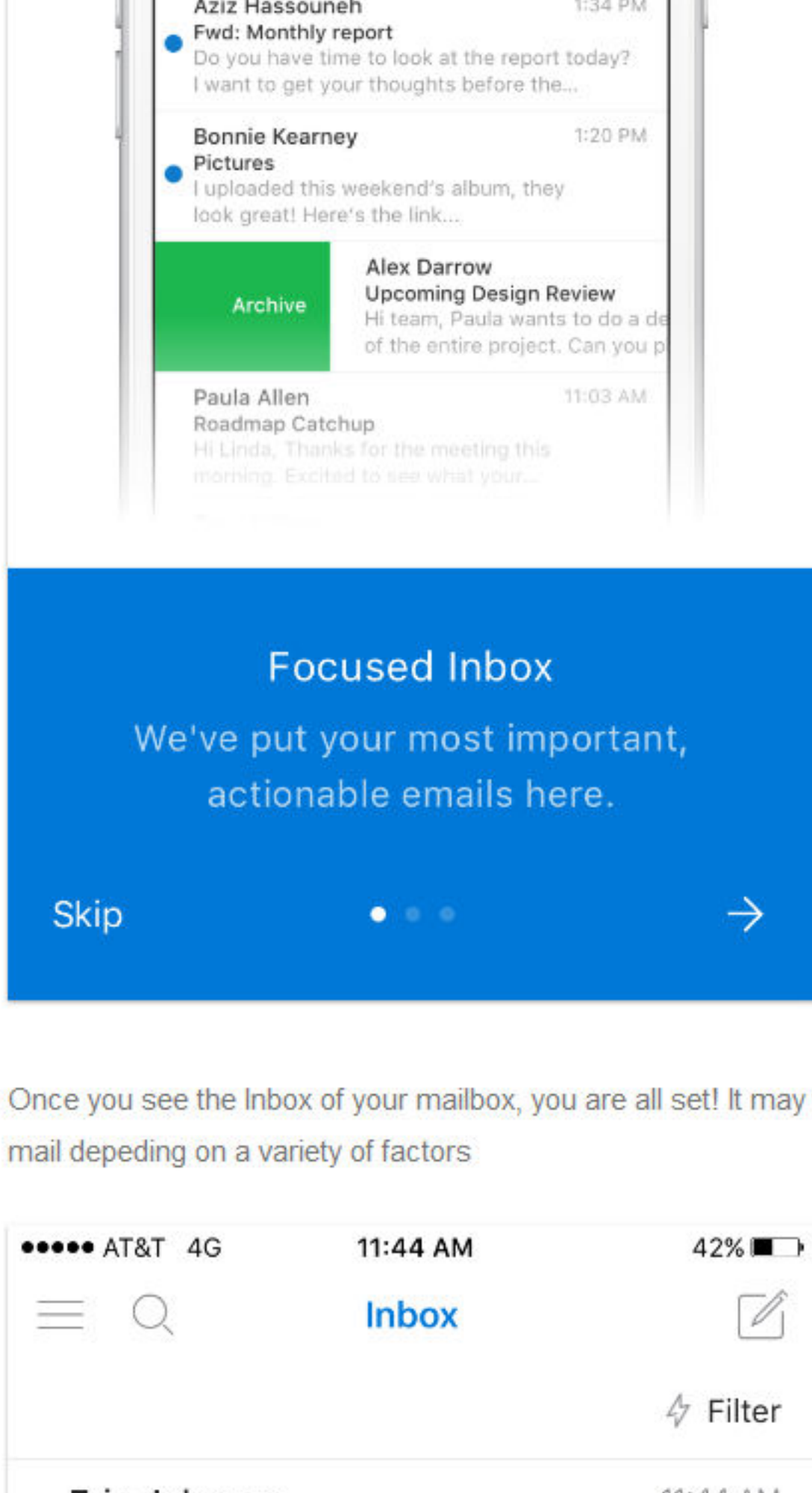
Once you're done, click the checkbox on the top right corner



10. Tap **Maybe Later** to skip adding another account.



11. You may go through the app tutorial by clicking on the arrow on the bottom right, or tap **Skip** to skip it.



12. Once you see the Inbox of your mailbox, you are all set! It may take a few minutes to download mail depending on a variety of factors

